


# THOMAS H.

## Dynamics Business Central Functional Consultant

 Park Rapids | MN | United States

 [powerlearn.academy](https://powerlearn.academy)

### ABOUT ME

I excel at implementing ERP systems by leveraging my experience as an instructor to determine optimal solutions tailored to each company's unique needs. I avoid unnecessary 'solutions in search of a problem,' focusing on purposeful, result-driven efforts. By breaking down complex tasks, I navigate intricacies with the client's perspective in mind. My expertise empowers businesses to achieve seamless operational and financial objectives with their ERP systems.

### EXPERIENCE

#### Functional Consultant | ERP

[Power Learn Academy](#)

- Successfully implement Microsoft Business Central to enhance communication between receiving and accounting departments, improving overall efficiency
- Configure report layouts for invoices and sales/purchase orders, integrating the company's branding and logo for a cohesive visual identity
- Troubleshoot error messages in the sales posting process using Microsoft Business Central, ensuring smooth operations
- Generate thorough and easily readable FDDs (Functional Design Documents) for clients to reference post-implementation
- Train and support users on Microsoft Business Central's warehouse management features, boosting efficiency and productivity
- Develop and maintain detailed reports and dashboards using Microsoft Business Central, providing valuable insights into inventory levels and shipping activity
- Configure administrative features and workflows, reducing manual tasks and enhancing data accuracy
- Manage finance and operations data to ensure accurate financial reporting and facilitate informed decision-making
- Implement and manage accounts payable, expenses, budgeting, and fixed assets to improve cost management

### COMPETENCY

- Business Central
- Python3
- C#
- Power BI
- SQL
- Project Operations
- JavaScript
- Dynamics CRM and CE
- Power BI
- Dynamics CRM and CE Configuration
- Field Service

### SKILL

- Communication
- Presentation
- Active listening
- Setting priorities
- Flexibility
- Writing
- Problem Solving

### EDUCATION

#### Power Learn Academy Certificate

Power Learn Academy

#### Microsoft Power Platform Functional Consultant Certificate

Microsoft

#### BA in Classical Languages and Linguistics

St. Olaf College | 2010



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## PREVIOUS EXPERIENCE

### English Teacher

Lanpus Kids English (Seoul, Korea)

- Taught English as a foreign language to kindergarteners (age 6-7) in immersive environment
- Sent weekly written feedback to parents to update them on students' progress
- Oriented new parents by giving Open House presentations to explain the curriculum, social/behavioral goals and classroom protocols

### Homeroom Teacher

Advanced Generations Schools (Jeddah, Saudi Arabia)

- Taught homeroom subjects to grade 5 students
- Collaborated with other grade 5 teachers on lesson planning, resource development, assessment writing
- Maintained social media page (ClassDojo) to update parents on the class's progress
- Responded promptly to parent inquiries about homework assignments and test preparation

### English Teacher

Changshin Elementary School (Seoul, Korea)

- Taught situational English to elementary students
- Co-wrote and formatted workbooks with grammar and vocabulary exercises using MS Word
- Adjusted lessons to match the skill level of incoming students from different backgrounds

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